



## HOW WE USE YOUR MEDICAL RECORDS

### Important information for patients



- This practice collects personal data from you, including your medical records, so that we can provide you with care and treatment
- We handle all personal data, and medical records, in-line with laws on data protection and confidentiality.
- We share personal data with those who are involved in providing you with care and treatment.
- In some circumstances we will also share personal data for medical research, for example to find out more about why people get ill.
- We share information when the law requires us to do so, for example, to prevent infectious diseases from spreading or to check the care being provided to you is safe.
- You have the right to be given a copy of your medical record and any other personal data that we hold relating to you.
- In some instances, you have the right to object to your personal data and medical records being shared with those who provide you with care.
- You have the right to object to your information being used for medical research and to plan health services.
- You have the right to have any mistakes corrected and to complain to the Information Commissioner's Office. Please see the practice privacy notice on the website or speak to a member of staff for more information about your rights.
- For more information visit our website to view our full Privacy Notice - or ask at reception for a copy.